



# Privacy Policy of Hotel Management International Co. Ltd.

## Recruitment Website

At Hotel Management International Co. Ltd. (referred to as "we," "our," or "the company"), we are committed to protecting the privacy and personal information of our website visitors and users (referred to as "you" or "users"). This Privacy Policy outlines how we collect, use, disclose, and safeguard your personal information when you use our recruitment website. By accessing and using our website, you consent to the practices described in this Privacy Policy.

### 1. Information Collection and Use

1.1. *Personal Information:* When you apply for a job through our website, we may collect personal information such as your name, contact details, resume, cover letter, employment history, and educational background. We collect this information solely for the purpose of evaluating your application and contacting you regarding the recruitment process.

1.2. *Cookies and Usage Data:* We may utilize cookies and similar tracking technologies to enhance your browsing experience on our website. These technologies collect non-personal information about your usage patterns, such as the pages you visit and the duration of your visit. This information helps us improve our website's functionality and tailor content to better suit your preferences.

### 2. Information Sharing and Disclosure

2.1. *Third-Party Service Providers:* We may engage third-party service providers to assist us with various aspects of our recruitment process, such as applicant tracking systems or background checks. These service providers will have access to your personal information solely for the purpose of providing their services and are obligated to protect your information in accordance with applicable data protection laws.

2.2. *Legal Requirements:* We may disclose your personal information if required to do so by law or in response to a valid legal request, such as a court order or government investigation.

3. **Data Security** We implement industry-standard security measures to protect your personal information from unauthorized access, alteration, disclosure, or destruction. However, please note that no method of transmission over the internet or electronic storage is entirely secure. While we strive to protect your personal information, we cannot guarantee its absolute security.
4. **Links to Third-Party Websites** Our recruitment website may contain links to third-party websites for your convenience and reference. We are not responsible for the privacy practices or the content of these external websites. We encourage you to review the privacy policies of these websites before providing any personal information.
5. **Children's Privacy** Our website is not intended for individuals under the age of 16. We do not knowingly collect personal information from children. If we become aware that we have inadvertently collected personal information from a child under 16, we will promptly delete it from our records.
6. **Changes to this Privacy Policy** We reserve the right to update or modify this Privacy Policy at any time. Any changes will be effective upon posting the revised Privacy Policy on our website. We encourage you to review this Privacy Policy periodically for any updates.

By using our recruitment website, you acknowledge that you have read and understood this Privacy Policy and agree to the collection, use, and disclosure of your personal information as described herein.